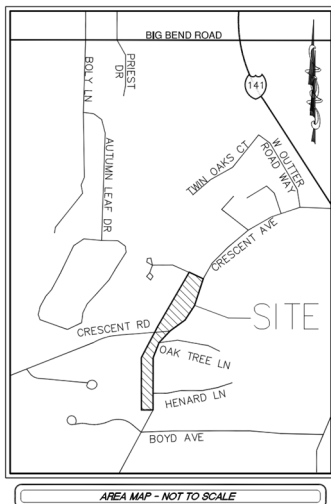


SIDEWALK AND STORMWATER IMPROVEMENTS TWIN OAKS, MO

Year: Current
Client: City of Twin Oaks
Phone: (636) 225-7873

Contact: Frank Johnson
City Clerk/Administrator
1381 Big Bend Road
Twin Oaks, MO 63021



City Involvement

- ◆ Attend City Workshop Meetings
- ◆ Appear at City Council Meetings
- ◆ Discuss preliminary plan reviews with City administrators
- ◆ Meetings with home owners to describe project and address concerns

Sidewalk

- ◆ Design 4-ft wide, approximately 900 -ft (0.17 mi) long sidewalk along new back of curb
- ◆ Insure that the sidewalk is ADA compliant

Stormwater

- ◆ Design for Catch Basin and Storm Sewer Pipe at 90 Crescent Ave
- ◆ Design new 6-inch tall curb with 1-foot wide concrete shoulder
- ◆ Prepare stormwater calculations
- ◆ Provide stormwater report

Surveying

- ◆ Locate existing right-of-way based on existing surveys through obtaining available plats and deeds

- ◆ Locate existing right-of-way by locating property corners in the field
- ◆ Determine areas of right-of-way encroachments for the future sidewalk
- ◆ Preparing preliminary exhibits which includes critical existing features such as roadway, driveways, fences, slope, etc.
- ◆ Set laths at property corners along right-of-way
- ◆ Set laths every 50 to 75 feet for the existing and proposed right-of-way
- ◆ Prepare final Right-of-way Dedication and Temporary Recording of Right-of-way Exhibit
- ◆ Prepare License to Utilize Easement Exhibit



Utility Coordination

- ◆ Coordinate with utility companies to verify utility locations
- ◆ Make alterations to plan sheets per utility company comments
- ◆ Coordinate with utility companies to relocate utilities

Documentation

- ◆ Preliminary design improvement plans and cost estimate
- ◆ Develop final signed and sealed Improvement plans, sitework specifications, and cost estimate
- ◆ Preparation of plans, specifications, and application for St. Louis County Land Disturbance Permit

Bid Administration

- ◆ Preparation of Contract Documents
- ◆ Prepare Bid Tabs and Recommendation
- ◆ Attend a Pre-Bid Meeting with the City and interested Bidders
- ◆ Attend the Bid Opening with the City and interested bidders

Construction Observations

- ◆ Construction observations and inspections
- ◆ Respond to Client Project Manager and Contractor on construction/site questions during construction
- ◆ Conduct periodic site visits to observe that constructed work conforms to the contract documents
- ◆ Maintain progress diary of work performed, document schedule, and schedule changes proposed/made by the Contractor
- ◆ Provide a brief weekly work summary for the City
- ◆ Participate in final inspection and prepare an as-built plan of the Crescent Ave Sidewalk Improvements